

Date \_\_\_\_\_



Access this template and others online at [www.taxcollector.com](http://www.taxcollector.com) under Motor Vehicle » Forms!

To Whom It May Concern:

The  vehicle  boat  mobile home loan recorded with your financial institution has been paid off. In order to update the Department of Motor Vehicle's database and issue a new title with no lien printed on it, the following Lien Satisfaction must be completed and returned to the owner(s) of record indicated below.

## Lien Satisfaction - Alternate Removal

|  |                             |  |                |
|--|-----------------------------|--|----------------|
| Title Number:                                  |                             | Vehicle/Vessel Identification Number:    |                |
| Year:  | Make/Manufacturer:          | Body Type:                               | Color:         |
| Registered Owner(s) Name(s): (Last Name First) |                             |  | Date of Issue: |
| Street Address:                                |                             |  |                |
| City:  |                             | State:                                   | Zip:           |
| <b>FIRST LIENHOLDER</b>                        | Lien Date: (month-day-year) | Lien Satisfaction Date: (month-day-year) |                |
| Name:  |                             |  |                |
| Street Address:                                |                             |  |                |
| City:  |                             | State:                                   | Zip:           |
| <b>SECOND LIENHOLDER</b>                       | Lien Date: (month-day-year) | Lien Satisfaction Date: (month-day-year) |                |
| Name:  |                             |  |                |
| Street Address:                                |                             |  |                |
| City:  |                             | State:                                   | Zip:           |

### LIEN SATISFACTION:

THE UNDERSIGNED HOLDER OF ABOVE DESCRIBED LIEN(S) ON THE MOTOR VEHICLE, MOBILE HOME, OFF HIGHWAY VEHICLE OR VESSEL DESCRIBED HEREON ACKNOWLEDGES SATISFACTION THEREOF.

**NOTE:** IF THE FIRST AND SECOND LIENHOLDER ARE THE SAME PERSON OR ENTITY AND ONLY ONE LIEN IS BEING SATISFIED, DO NOT PERFORATE OR USE A PAID STAMP. COMPLETE THE APPROPRIATE SPACE BELOW FOR THE LIEN THAT IS BEING SATISFIED.

**UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FORGOING DOCUMENT AND THAT THE FACTS IN IT ARE TRUE.**

|   |
|---|
| First Lienholder Name:                          |
| Print Title of Authorized Agent for Lienholder: |
| Signature of Authorized Agent For Lienholder:   |
| Second Lienholder Name:                         |
| Print Title of Authorized Agent for Lienholder: |
| Signature of Authorized Agent For Lienholder:   |

**NOTE:** LIENHOLDER MUST COMPLETE ALL APPLICABLE SECTIONS OF THIS FORM INCLUDING DESCRIPTION OF THE MOTOR VEHICLE, MOBILE HOME OR VESSEL, NAME AND ADDRESS OF THE OWNER(S), AND NAME AND ADDRESS OF THE LIENHOLDER. THE DATE OF LIEN MUST BE THE SAME AS THAT SHOWN ON THE TITLE CERTIFICATE. THE LIEN SATISFACTION MUST BE PROPERLY EXECUTED AND MAILED TO DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES, DIVISION OF MOTORIST SERVICES, NEIL KIRKMAN BUILDING, 2900 APALACHEE PARKWAY, TALLAHASSEE, FLORIDA 32399, BY THE LIENHOLDER **WITHIN TEN (10) DAYS** AFTER FINAL PAYMENT FOR MOTOR VEHICLES, MOBILE HOMES, AND OFF-HIGHWAY VEHICLES AND **WITHIN THIRTY (30) DAYS** FOR VESSELS.

**\*\* Owner of Record: You must mail this form to the lienholder of record via Certified Mail. \*\***